Job ID:	322DJ
Job Title:	Sign Designer
Degree Requirements:	Bachelor's degree (BA) preferred but not required
Years of Experience:	4 years related experience
Type of Position:	Direct Hire
Location:	West Metro Atlanta
Salary Range:	Depends on your experience & expertise
Travel Required:	Minimal

We are searching for a Sign Designer that has previous experience in the sign manufacturing industry. The designer will take verbal, written, and computer generated information to produce accurate drawings for Sales Rep's, management, clients, and municipalities. The designer will generate original ideas are practical and appropriate for the client's needs. This position will manage and track multiple projects at the same time. The drawings produced by the designer will be the model for the finished product.

MUST HAVE REQUIREMENTS for this position are:
- Bachelor's degree (B. A.) and 4- 8 years of related experience
- Individuals have exceptional experience will be considered for the position
- Must be able to take information and produce accurate drawings free hand and computer generated
- Must have a working knowledge of ADA code (Standards for Accessible Design)
- Required to use Outlook, Word, Excel, and CorelDraw

RESPONSIBILITIES of this position include but are not limited to:
- Read and evaluate the provided project and present estimate completion timeline
- To communicate with Sales Reps and other as needed
- To prioritize all tasks based on current workload, date received, completion time, and what type of drawing it is
- Most project have a three day window from beginning to end
- Created PDF of drawings and presenting to team and customers
- Will attend production meetings as needed and to take detailed noted on meetings
- To ensure finished product are correct, accurate, and will meet ADA code
- To complete and average of 3 to 4 tasks daily
- To gain or have basic knowledge of fabrication processes needed for both lighted and non-lighted signs
- To write reports, business correspondence, and procedure manuals
- Use math skills and reasoning ability for all projects

If you meet these requirements and wish to be considered for this position, send your résumé that **includes what your employers do to make their money** to us in a Word document at Resumes AT PinnaclePlacementGroup.com mentioning the **Job ID** and the **Job Title** in the subject line of your email.

In your email or cover letter, please provide us a short narrative detailing your experience and expertise as it applies to this position. Also, please provide us with your *MINIMUM* salary requirements.

KEY WORDS:
SCAD, Savanah College of Art and Design, Sign designer, CAD, PDF, Miller Zell, spreadsheet, production drawing, blueprints, sign manufacturing, banners, billboards, murals, street signs, digital displays, electronic displays, ADA code, Standards for Accessible Design, American Disabilities Act, Wagner Electric Sign Company, Daktronics, Stewart Signs, EBSCO Industries, alphagraphics, watchfire signs, CorelDraw, Excel, Word, bid sheets, bid request, time management, cost reduction